

School Plan

Progress Report 2012 - 2013

1. Principal and School

School: Mona EL
Name: Mary Wohlforth
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2. Most critical academic need(s) identified in the School Plan

(automatically generated from the 2012-2013 School Plan)

- Mathematics
 - Reading
 - Fine Arts
 - Writing
 - Technology
-

3. Briefly report how the school is implementing the 2012-2013 School Plan and how the School LAND Trust money is being spent. BE SPECIFIC!

School Land Trust funds are being spent at Mona Elementary according to our written plan.

Instructional Assistance to Classrooms - Funds in this category support two instructional assistants who are providing daily service to multiple classrooms during our intervention and enrichment blocks for language arts and mathematics.

Music Program - Funds in this category provide a 40 minute music period for each class, grades 1-6, weekly. Students are studying music history, theory, and participating in performing.

The Great Artist Program – Instructional materials have been purchased. (Year two curriculum of The Great Artist program.) Three parent volunteers are collaborating with teachers to present art lessons monthly to all grades.

Technology – Technology funds have been used to purchase ipads, and ipad apps. The ipads are used by our 6th grade classrooms rotating daily. Teachers and students are using the ipads in mathematics, science, and social studies classes.

Professional Development – Funds in this category supported two of our teachers in attending a Math Strategies Conference in February. These teachers have returned to school presenting ideas for improved mathematics instruction sharing with our staff and PLC teams. Also in this category funds have been used for substitute teachers enabling our primary grade teachers to individually assess our students providing valuable information for intervention and enrichment programs. The remaining funds are planned to be used for our teachers to observe each other making individual improvements to instructional practice.

4. Enter the total amount you ESTIMATE spending to implement the current 2012-2013 School Plan.

The Carry Over, distribution and total available funds are actual. Please enter the ESTIMATE the school expects to spend in 2012-2013. The ESTIMATED Carry Over to 2013 - 2014 will be automatically generated to the 2013-2014 School Plan.

Carry Over from 2011 - 2012	\$6,085
Distribution for 2012 - 2013	\$28,250
Total Available Funds	\$34,335
ESTIMATED spending for 2012 - 2013	\$29,335
ESTIMATED Carry Over to 2013 - 2014	\$5,000

5. The State Board Rule requires schools to report the dates when local boards approved the other four plans community councils are responsible for. The information displayed was entered in the 2012 - 2013 Final Report. Please update, if necessary. The dates when local school boards approved each plan may be viewed on each school page and will be updated with any changes you make here.

THESE ARE PLANS THAT ARE BEING IMPLEMENTED IN THE 2012 - 2013 SCHOOL YEAR and must have a 2012 approval date.

Charter schools: Choose Not Applicable for all plans, except where the school has a Reading Achievement Plan.

School Improvement Plan (required for all schools)	10/16/2012
Professional Development Plan (required for all schools)	10/16/2012
Reading Achievement Plan (required for all schools with K-3 grades)	10/16/2012
Child Access Routing Plan (not required for high schools)	10/16/2012

NOTE for Charter Schools. Charter Schools are only required to have a Reading Achievement Plan, if the school receives funding for the program. The other plans are not required.

School Plan 2013 - 2014

1. Briefly describe the School LAND Trust Plan by explaining each goal the council has identified. Plans should be research based. If your school has more than five goals, you will need to describe additional goals within the fifth goal.

Goal #1

State the SPECIFIC goal

Goal #1 Instructional assistance to individual students and classrooms.

Support Intervention/Enrichment blocks grades K-6 with Instructional Assistants. Intervention/Enrichment blocks are outlined in the MES Master Schedule and follow the MES Literacy and Mathematics frameworks based on Utah's Three Tier models of effective instruction.

Choose the academic area for this goal from the list. You may select more than one area.

Mathematics Reading Writing

Identify the measurement(s) you will use to determine if you are making progress towards the goal

Our goals include all students scoring at proficient levels demonstrating adequate progress and growth in language arts and mathematics as part of the Utah SAGE (Student Assessment of Growth and Excellence) system. Language Arts: AIR End of Year Administration. DIBELS benchmarks (Beginning of Year, Middle of Year, and End of Year administration), DRA Primary Grades 1-2 (Fall, Spring and mid-year as determined), 6 Trait Writing (Grades K-6 Fall and Spring School Writing Assessment, 5th Grade Direct Writing Assessment/mid year, 6th Grade District Writing Assessment/mid year.) Mathematics: AIR End of Year Administration. Classroom formative assessment (Teacher and program created benchmarks, assessments, and observations.)

Outline the steps of the action plan to reach this goal.

Instructional Assistance to individual students and classrooms.

With funds designated in this category instructional assistant(s) will be hired to assist classroom teachers by providing direct tier II instruction for identified at-risk students and small groups, as well as extended instruction and support for excelling students. The classroom teacher will work closely with the instructional assistant to identify individual student and small group needs through performance and assessment data. The instructional assistant(s) will be paid the hourly rate plus the required percentage for withholdings.

Planned expenditures — use the dropdown menu to select an expenditure category. You may select more than one category for this goal. Then enter the amount you plan to spend in that category with a short explanation describing the expenditure. EXAMPLE for an expenditure in Salaries and Employee Benefits: One aide assisting with math instruction.

Salaries and Employee Benefits (100 and 200) \$15000

(2 -3) hourly paid daily instructional assistants supporting literacy and math instruction.

General Supplies (610) \$100

Purchase of 3- ring binders for student writing portfolios.

Goal #2

State the SPECIFIC goal

Goal #2 Art and Music Instruction.

Provide additional specialized art and music instruction for K-6 students.

Choose the academic area for this goal from the list. You may select more than one area.

Fine Arts

Identify the measurement(s) you will use to determine if you are making progress towards the goal

Observation of students' engaged participation in music and art classes. School and grade level musical programs. School Spring Art Show and student survey(s).

Outline the steps of the action plan to reach this goal.

(1) One music specialist/instructional assistant will be hired to provide one 40 minute music class weekly for each class grades 1-6. Instruction will include: music theory, history, and performance.

(2) 2-3 Parent volunteers will collaborate with classroom teachers to provide 1-2 additional art lessons monthly. Instruction will include: art history, vocabulary, appreciation, and skill/technique.

Planned expenditures — use the dropdown menu to select an expenditure category. You may select more than one category for this goal. Then enter the amount you plan to spend in that category with a short explanation describing the expenditure. EXAMPLE for an expenditure in Salaries and Employee Benefits: One aide assisting with math instruction.

Salaries and Employee Benefits (100 and 200) \$6500

Hourly wage for music specialist and stipend for parent volunteers (art)

General Supplies (610) \$500

Additional/replacement art supplies: i.e. paper, water color sets, brushes. Purchased music and/or costume pieces.

Textbooks (641) \$1400

Purchase of year 3 Great Artist Program. GAP manual, training DVD, lesson plans, posters, artist book, and additional information and supplies.

Goal #3

State the SPECIFIC goal

Goal #3 Increase technology instruction.

Utilize technology as an instructional tool.

Choose the academic area for this goal from the list. You may select more than one area.

Technology

Identify the measurement(s) you will use to determine if you are making progress towards the goal

Observation of technology use by student(s) individually and in small group during intervention/enrichment blocks.

Observation of technology use by students during class instruction. (Student projects.)

Outline the steps of the action plan to reach this goal.

Purchase of ipads/apps. (sets) for student and classroom use. Teachers will determine use of technology based on individual student and class need.

Planned expenditures — use the dropdown menu to select an expenditure category. You may select more than one category for this goal. Then enter the amount you plan to spend in that category with a short explanation describing the expenditure. EXAMPLE for an expenditure in Salaries and Employee Benefits: One aide assisting with math instruction.

Equipment (Computer Hardware, Instruments, Furniture) (730) \$2058

Hardware and software purchase i.e. ipads, apps.

Goal #4

State the SPECIFIC goal

Goal #4 Increase student achievement through staff professional development.

Choose the academic area for this goal from the list. You may select more than one area.

Mathematics

Reading

Writing

Technology

Identify the measurement(s) you will use to determine if you are making progress towards the goal

Staff participation in weekly PLC meetings.

Student achievement data. (See goal #1)

Quarterly attendance/outcomes of student support meetings.

Staff evaluation of effectiveness of intervention/enrichment (Tier II) instruction.

Outline the steps of the action plan to reach this goal.

All teachers will continue development of instructional pedagogy, knowledge of curriculum and assessment tools. Funds spent on professional development and training would involve mentor teachers collaborating, discussing challenges, innovations, solutions, and results. Options for attendance at professional conferences will be available. Also, in this category we plan to facilitate the administration of DRA testing and data

analysis. Half-day substitutes will be hired for school and district observations, and individual student testing.

Planned expenditures — use the dropdown menu to select an expenditure category. You may select more than one category for this goal. Then enter the amount you plan to spend in that category with a short explanation describing the expenditure. **EXAMPLE** for an expenditure in Salaries and Employee Benefits: One aide assisting with math instruction.

Salaries and Employee Benefits (100 and 200) \$2500

Substitutes for teachers administering individual testing and teachers attending conferences. Stipends for teachers attending additional professional development/conferences.

Other Purchased Services (Admission and Printing) (500) \$1000

Registration/enrollment costs, mileage etc.

2. Financial Proposal (This chart is automatically calculated from entries made in each goal.)

Estimated Carry-over from 2012-2013	\$	5,000
Estimated Distribution in 2013-2014	\$	29,058
Total ESTIMATED Available Funds for 2013-2014	\$	34,058

	Goal #1	Goal #2	Goal #3	Goal #4	Totals
Salaries and Employee Benefits (100 and 200)	\$15,000	\$6,500	\$0	\$2,500	\$24,000
Professional and Technical Services (300)	\$0	\$0	\$0	\$0	\$0
Repairs and Maintenance (400)	\$0	\$0	\$0	\$0	\$0
Other Purchased Services (Admission and Printing) (500)	\$0	\$0	\$0	\$1,000	\$1,000
Travel (580)	\$0	\$0	\$0	\$0	\$0
General Supplies (610)	\$100	\$500	\$0	\$0	\$600
Textbooks (641)	\$0	\$1,400	\$0	\$0	\$1,400
Library Books (644)	\$0	\$0	\$0	\$0	\$0
Periodicals, AV Materials (650-660)	\$0	\$0	\$0	\$0	\$0
Software (670)	\$0	\$0	\$0	\$0	\$0
Equipment (Computer Hardware, Instruments, Furniture) (730)	\$0	\$0	\$2,058	\$0	\$2,058

ESTIMATED Total Spent 2013 - 2014	\$	29058
ESTIMATED Carry Over 2014 - 2015	\$	5,000

3. For plans that will carry-over more than 10% of the school's 2013 - 2014 distribution, please explain below.

Funds identified to be carried over should be identified for a specific future need and should not be used as a savings account.

4. Plans for expenditures of an increased distribution:

The 2013-2014 distribution in this plan is an estimate. If the actual July distribution is more than the estimate, how will additional funds be spent to

implement the goals described in the plan? Please indicate the goal number identified in Question 2 and explain how the increased funds will further implement the action plan. Please provide an adequate explanation of academic use so that it will not be necessary to go back to the school board for approval to expend an increased distribution.

Additional funds received will be used in each of the categories outlined in our plan as need is determined by MES staff and our School Community Council.

Specifically, goal #4 Professional Development for teachers. Providing time for teachers to collaboratively address new Utah Core in mathematics and adopted mathematics program.

5. How will the plan and results be publicized to your community? (Please check all that apply.) If you would like free stickers and/or a stamp or identify School LAND Trust purchases such as books or computers, click here to request them.

- Letters to policy makers and/or administrators of trust lands and trust funds.
- School newsletter
- School website
- Other: Please explain.

Back to School Night and Parent Student Teacher conferences.

6. The vote of the council/committee to approve the 2013 - 2014 School LAND Trust Plan was recorded in the minutes and took place on:
03/18/2013 6 Approved, 0 Not Approved, 3 Absent

Amendment #1

This amendment reflects changes to amounts of expenditures in several categories. These changes are occurring due to the actual total distribution of funds available for 2013-2014 and instructional assistants funded through the district. *(Our original plan was written based on estimated funds with no carryover and instructional assistants funded through School Land Trust funds.)*

Goals # 1 – 4 remain the same with the following adjustments to funding and expenditures.

(1) Goal #1: Adjust Salaries and Benefits to \$10,000, moving \$5,000 to a new goal #5. Add Goal #5: Increase student achievement through the purchase of literacy support materials. This will include leveled library, science, social studies readers, and literacy (chapter books) for individual classrooms and grade levels.

(2) Goal #2: Add \$2,250 to Other Purchased Services. \$1,000 adjusted from Salaries and Benefits and \$1,250 from additional funds. These funds will be used for stipends for art assistants.

(3) Goal #4 Add additional \$10,000 to Salaries and Benefits from additional funds. These funds will be used as stated in original plan, (4. Plan for expenditures of an increased distribution.) Professional Development for Teachers: Providing time for teachers to collaboratively address new Utah Core in mathematics and adopted mathematics program. Add \$2,000 to Travel. These funds support teachers travel to conferences.

The vote took place on:

02/03/2014 6 Approved, 0 Not Approved, 2 Absent